# ATM Guidelines

We offer a complete turnkey, ready-to-operate ATM solution that promotes add-on sales in retail settings and generates additional revenue..





# **OVERVIEW**

Automated Teller Machines (ATMs) are yet another way that merchants can build their businesses and add new revenue streams. ATMs can increase profit, draw traffic, create customer loyalty and protect merchants against the risks of bad checks and credit card fraud. No matter the type or size of your merchants, they can benefit from having ATMs in their establishments.

In the recent past, only banks could own ATMs. With a shift to non-bank ATM ownership, the ATM industry is growing rapidly. Such growth offers you the opportunity to provide your merchants with yet another value-added solution, while increasing your profitability and strengthening customer loyalty. By working with Merchant Service Group to supply your merchants with ATMs, you'll have access to our extensive network of resources, our industry leading products and our excellent team of customer service representatives.

With Merchant Service Group ATM solutions there are no processing fees; we offer free web reporting, competitive prices for leasing or buying, free around-the-clock technical support and skilled technicians for installation and repair. Your merchants will be able to offer ATM services for a wide range of cards, from VISA and MasterCard to Star and Cirrus, and set up is fast and easy. Your merchants will see the rewards immediately.

# HOW DO ATMS WORK?

An ATM is a simple data terminal that must connect to and communicate with a host processor in order to process a transaction. Most ATMs have two input devices – a card reader and a keypad – and four output devices – a display screen, cash dispenser, printer and speaker. ATMs also have operating systems similar to that of a PC and software that controls user interface and communications. ATMs connect to a host processor – very similar to an Internet service provider (ISP) – which links the ATM to all the various ATM networks via a leased-line or dial-up. Leased-line ATMs connect directly to the host processor through a dedicated phone line, where as dial-ups connect through a phone line using a modem and a toll-free number, or via modem, ISP and a local access number. For retailers with heavy traffic, leased-line ATMs are recommended because of their thru-put capability. For smaller businesses, dial-ups are recommended because they are more affordable – leased-line systems can be twice as expensive as dial-up ATMs.

The majority of ATMs use a card scanner and PIN input prompts to gather user information; however, some machines accept smartcards and fingerprint authorization. When a user (the person requesting cash from the ATM) inputs his or her information via card and PIN, or smartcard and fingerprint, as well as the request (i.e., funds withdraw, transfer, balance information), the information is sent to the host processor, which then sends the information to the user's banking institution. If the transaction is a request for cash, the processor calls for an electronic funds transfer (EFT). Assuming the funds are available in the user's account, the banking institution sends an approval code to the ATM authorizing it to release the requested amount of cash to the user. For other requests, such as funds transfer (account–to-account) and balance requests, the same conversation takes place among the machine, the host processor and the banking institution. That is the extent of external communication that occurs during an ATM transaction, and it is all automated and carried out through telephone lines and/or Internet connections.

Once the external communication has been taken care of, it is time for the machine to dispense the cash. The mechanisms involved in this function are the electronic eye, which counts each bill exiting the machine, and the sensor, which judges the thickness of the bills, rejecting thicker bills that may be the result of two or more bills stuck together. There is also a mechanism called the journal, which records each transaction's information and stores it for the merchant. This information can later be printed out in hard copy form, or in some cases, accessed on a central computer. Something your merchants are going to want to know is how safe these machines are. The answer is that they are very safe. Cash inside the

machine is stored in a secure lock box. It is recommended that merchants remove the cash from the lock box every night and leave the door open so that potential burglars may immediately see that the machine is empty. In terms of the efficacy of the machines themselves in properly dispensing cash, your merchants should have no worry. Your merchants can rest assured of the advanced technology of ATMs, which allows every transaction to be safe, secure, monitored and recorded through advanced functionality.

# **MERCHANT BENEFITS**

- Attract more foot traffic and a broader range of customers
- Customers will have more cash in hand and spend more
- Increases customer satisfaction and loyalty
- Reduced check and credit card fraud
- Reduced credit card processing expenses
- Use transaction receipts to advertise store promotions
- Stay ahead of competition
- Access advanced account management tools
- First-class signage with overhead light boxes and premium backers
- Quality equipment from industry leading manufacturers
- Use of the most sophisticated network drivers in the U.S.

# AGENT BENEFITS

- Expand the services you can offer to your merchants
- Receive 100% of all surcharge revenue
- Set the surcharge yourself
- No monthly fees of any kind
- Dedicated technical support staff
- Offer a wide selection of ATM models from industry leading manufacturers
- Wholesale prices on a wide selection of ATMs
- You submit one simple application we take care of the rest
- Periodic training sessions on the latest technologies and industry news

# ATM SET UP

# GETTING YOUR MERCHANT UP AND RUNNING WITH AN ATM IS SIMPLE:

**Step 1.** Fax the ATM application and lease application to Merchant Service Group for consideration. This includes:

- •ATM Sales Agreement
- •Lease Company Agreement

**Step 2.** Lease documents will be emailed to agent and originals must be completed by the merchant and mailed to the Merchant Service Group office, along with the following forms.

- Lease Company Agreement
- ATM Processing Agreement
- ATM Operator Application
- Copy of I.D. & Voided Check
- W-9 Form
- ATM Equipment Order Form
- ATM Set Up Form

**Step 3.** After all applications are submitted and processed by Merchant Service Group, the new ATM will be delivered to the business and a Merchant Service Group technician will call the merchant and agent to coordinate a date and time for the ATM to be installed and the merchant to be trained. This step includes:

- ATM Shipping
- ATM Installation
- ATM Training
- Equipment Acceptance & Authorization Form (Mail original to National Link)

**Step 4.** Once the ATM has been installed and the merchant has been trained, Merchant Service Group must receive the original signed Equipment Acceptance & Authorization form in order to issue a commission check to the agent.

# **FREQUENTLY ASKED QUESTIONS**

# WHAT ARE INCLUDED WITH AN ATM PURCHASE OR LEASE?

- Free Shipping & Installation
- Free ATM Lighted Neon Sign
- Free ATM Lighted Topper
- Free Online Web Reporting
- Free Receipt Paper For Life
- Free Processing No Fees

# **ARE THERE ANY FEES?**

No. There are no fees for you or your merchant.

# WILL MY MERCHANT RECEIVE ANY TRAINING ON HOW TO LOAD AND SERVICE THEIR ATM?

Yes. Merchant Service Group's dedicated technicians will train your merchants on everything they need to know to efficiently and safely manage their ATM. Sales agents and ISOs will also receive periodic training on the latest technologies and industry news.

How much revenue can my merchant expect to receive from owning or leasing an ATM? The amount of revenue your merchant can expect depends highly on the size of the establishment and the amount of foot traffic it sees, as well as the amount of the surcharge the retailer charges.

# MY MERCHANT ALREADY ACCEPTS CREDIT CARDS - WHY DO THEY NEED AN ATM?

Even if your merchant accepts credit cards, an ATM will be a big boost to their business. ATMs put ready cash in the hands of customers and can significantly reduce the cost of credit card processing.

# CAN MY MERCHANT BRAND THEIR ATM WITH A COMPANY NAME AND/OR LOGO?

If your merchant is the sole owner of the ATM, they can put their company name and/or logo on it.

# WHAT KIND OF REPORTING TOOLS COME WITH ATMS?

Your merchant's ATM will have real-time reporting functionality, providing reports in over a dozen different categories such as transaction history, low cash alerts, and monthly transaction totals.

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# **ATM Operator Application**

ATM Operator: ATM owner or any entity receiving revenue from ATM

MetaBank ("Bank")			O New ATM Operator Application O Existing ATM Operator		
Location in	nformation		ATM Operate	or Information	
1. Name of Location (Legal Name)			12. ATM Operator Principal First Name	13. Principal Last Nar	me
2. Name of Location DBA (Doing Busines	s As) - If same as abo	ove write SAME	14. ATM Operator Principal Home Street Address		
3. Physical street address of Location			City	State	Zip
4. City	State	Zip	15. ATM Operator Principal Social Sec. #	16. ATM Operator Pri	incipal Date of Birth
5. Location Phone Number	6. Location Fax Num	ıber	17. ATM Operator Principal "FULL" Legal Na	ame (If same as above,	write SAME)
7. Business Tax ID Number	8. Email address of E	Bus. Principal	18. Any other names by which you are now c	or have been known:	
9. Type of Business O Sole Proprietor O Partnership	O LLC	O Corporation	19. Are you on parole or probation? Yes or No?	20. Have you ever be of a felony? Yes of	
10. Merchandise / Services sold			21. Are there any other persons / entities that own or control [10%] or more of ATM Operator?		21 was yes, such eemed Other Principals. e details about all Other
11. Percentage of Ownership held by above named ATM Operator Principal:		%		Principals, on a separate attached sheet.	
23. Check Recipient Name (Monthly incor	ne check written to)		24. Mailing / Billing Address of monthly incon	ne check to:	
			<b>O</b> Location <b>O</b> ATM Operator Principal Ac	ddress <b>O</b> Other (ple	ase write below)
25. Corporate / Alternate Phone	26. Corporate / Altern		Street Address: City	State	Zip
<ol> <li>27. APPLICATION DECLARATION: The undersigned Applicant represents that all information contained in this Application for Sponsorship, and any other documentation supplied thereto, is true and correct. The applicant hereby applies for an account relationship with Bank, as an ATM Operator sponsored by Bank. The undersigned acknowledges that Bank is required to verify the identity of each person who opens an ATM account with Bank. Therefore, the undersigned agrees that bank is authorized to obtain Consumer and (if applicable) Business credit Reports and to undertake a Criminal Background investigation in connection with this Application. Applicant authorizes Ban or any of its agents to investigate information or data obtained from this Application including financial data, as may be reasonably requested by Bank. Applicant may, upon written request, obtain a complete and accurate disclosure of the nature and scope of the investigation requested hereunder. Applicant acknowledges that Bank may accept or deny this Application in its reasonable discretion.</li> <li>28. AGREEMENT BETWEEN THE PARTIES: In the event this Application is accepted by bank, the above named ATM Operator, ISO and Bank (Collectively, the "Parties hereby agree: (1) Bank will sponsor ATM Terminal and financial transactions on the ATM Terminal. ATM Operator and ISO acknowledge that they have signed a separat agreement governing the placement and operator and ISO agree to comply with applicable laws and regulations. (3) ATM Operator and ISO agree to comply at all times with all systems and network rules, including but not limited to the Plus system; and Applerator rISO fail to comply with this Agreement and/or with the Bylaws and Operating Regulations; (5) ATM Operator and ISO will indemnify and hold harmless the Bank, Processor, the Networks (including but not limited to Plus Systems Inc.) and Network members, from and against any and all claims , losses or damages arising out of ATM Operator's or ISO's failure to comply with this A</li></ol>					
applicable laws and regulations, and with					
29. Signature of ATM Operator Princ ** A COPY OF DRIVER'S LICE		NMENT ISSUED F	PHOTO ID IS REQUIRED FOR EVERY	ATM OPERATOR	APPLICATION **
ATM Operator Identification ( Sales					
30, ID, Driver's License Number or other in			State Issued	Expiration Date	
	sed to identify this Opera	1	and the above identification information is true and a		entity of this ATM Operator
Signature of Sales Representative X		Print Name		Date	
	FO	OR OFFICE USE ON	ILY (PLEASE LEAVE BLANK)		
Signature of NationalLink: X			Signature of Bank: X		
Name	Title	Date	Name	Title	Date

Fax to: 310-774-3935

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# ATM PROCESSING AGREEMENT

 This agreement is effective this \_\_\_\_\_\_ day of \_\_\_\_\_\_, 20\_\_\_, between NationalLink located at 678 Cliffside Dr. San Dimas, Ca

 91773 ("NL") and \_\_\_\_\_\_ ("Customer").

1. Equipment: Customer agrees to operate its own AUTOMATED TELLER MACHINE ("ATM") on the premises in an indoor location(s) as mutually agreed and as identified below. "Location"

Location Name (Where ATM will be Located):	Phone	Fax:	
Location Address	City	State	Zip
Owner / Officer Name	Location Contact	Type of B	usiness

Application for Network Approval and Processing: Upon receipt of this Agreement, executed by Customer, NL will make the necessary applications with the Networks for approval of Customer to enroll as a Member, and Customer hereby authorizes NL to make such application on Customer's behalf. NL agrees to provide and Customer agrees to utilize exclusively during the term of this agreement NL's processing services.
 Surcharges and rebates are for cash withdrawal transactions and on U.S. issued Debit/Credit cards only. NL will provide Customer with monthly statement reflecting all Transactions and net rebates. Rebates will be distributed monthly on or before the 20th of each calendar month following the calendar month in which the transactions occurred. Monthly Statement and Account maintenance Fee will be \$

 Transactions Fees and Rebates:
 ATM SURCHARGE FEE: \$\_\_\_\_\_
 CUSTOMER REBATE: \$\_\_\_\_\_

**4. Installation & Setup:** Upon execution of the agreement, Customer authorizes NL or any of its agents to install the ATM(s) at the location(s) set forth on this Agreement. Any special installation requests or circumstances requiring additional charges to be incurred, arising due to Customer, will be paid by Customer.

**5.** Phone & Electrical Requirements: Customer shall, at its expense, provide and maintain a business telephone line and one (1) operating ISOLATED GROUND ELECTRICAL POWER OUTLET (110v) both directly behind the intended installation area of the ATM. Customer shall pay for monthly charges incurred in connection with such telephone line and electrical power usage.

6. Exclusivity: Customer shall not permit the removal of the ATM from the Premises nor allow the placement of any other ATMs on the Premises nor subscribe to any other data processing service for processing ATM transactions during the term of this Agreement, except as may be agreed by NL in writing or required by any lessor of the ATM. Customer shall not assign or in any way dispose of all or any part of its rights or obligations under this Agreement without prior written consent of NL.

7. **Insurance Requirements:** Customer agrees to protect the ATM from damage, loss, theft or destruction. Customer shall provide and maintain property insurance against loss, theft, damage or destruction of the ATM in an amount not less than full replacement value of the ATM. Customer is solely responsible for providing security against theft at the Location and NL shall have no liability to Customer in the event of theft or damage. All cash kept in the ATM shall be the property of the Customer ( unless these services have been hired or contracted out) and Customer shall bear the risk of loss if any cash is stolen or otherwise lost or destroyed.

**8.** Term & Termination: The initial term of this Agreement shall be (60) Months and shall commence upon the date hereof and shall be automatically renewed after the initial term for successive Twenty Four (24) month terms; provided, however that either party may, by giving other party ninety (90) days prior written notice, terminate this Agreement at the end of initial or subsequent terms. Should this Agreement be terminated or breached by Customer prior to the end of the initial term or subsequent terms, Customer agrees to pay a one time termination fee equal to 50 cents times Customer's average monthly volume of surchargeable transactions in the preceding six (6) months multiplied by the number of months remaining on agreement, or a minimum of \$100.00 per month whichever is larger. This fee will be deducted via ACH debit at the time termination is determined.

**9. Right to match:** In the event this Agreement is terminated by Customer, Customer grants upon such termination to NationalLink, a right to match any bona fide third party offer in connection with the processing of any ATM machine in the premises. If NationalLink is able to match such third party offer, Customer shall use NationalLink to provide such ATM processing. Such right shall last for the period of time that otherwise would have been the remaining portion of the Term in effect at the time of termination if no termination had occurred, and thereafter for as long as NationalLink matches such third party offers.

**10. Property Ownership, Assignment:** Customer represents that they are the owner of the premises or hold a lease or option to renew the lease for said premises of equal or greater length than the term of this agreement or that the have authority to place an ATM at said premises.

Should Customer sell the business, the premises and/or the ATM then Customer shall have the obligation to notify the purchaser of the existence of this Agreement, and Customer shall require as a condition of sale that purchaser assume the remaining term of this agreement and all obligations herein will binding upon the new owner.

**11. Equipment Relocation:** In the event Customer transfers or moves its business from the Location, Customers shall notify NL not less than thirty (30) days prior to any such event. In such event, this Agreement shall be automatically deemed amended to apply to Customer's new Location for the remaining term of this Agreement.

**12. Cancellation:** Either party may terminate this Agreement in its entirety, effective thirty (30) days after receipt of written notice of termination upon the occurrence of a default, provided that such default continues for more than thirty (30) days after receipt of the notice of such default. All notices hereunder shall be in writing and shall be by registered or certified return receipt requested, addressed, if to NL, at its address as listed below, and, if to Customer, simply to whom it may concern, at its address as listed below. Any party may change its address for notice in accordance with the terms of this paragraph. All notices shall be deemed received three (3) business days after the date of such mailing.

- 13. Limitation of Liability:
  - a. Except for insuring that funds are transferred to reimburse Customer for cash dispensing transactions, NL's SOLE LIABILITY, IF ANY, TO CUSTOMER HEREUNDER, EXCEPT AS OTHERWISE PROVIDED, SHALL BE TO REMEDY ANY BREACH OF THIS AGREEMENT IN A TIMELY MANNER. NL SHALL HAVE NO LIABILITY FOR SPECIAL INCIDENTAL OR CONSEQUENTIAL DAMAGES OR ANY DAMAGES OR SUMS PAID BY CUSTOMER TO THIRD PARTIES.
  - b. No action arising out of this Agreement may be brought by either party more than one year after the cause of action occurred.
  - c. Customer agrees that NL will not be liable for any loss, expenses or cost incurred by Customer, customers or any person or entity as result of any cause beyond the reasonable control of NL including but not limited to, malfunction or breakdown of equipment.
  - d. In any dispute between parties, whether or not resulting in litigation, the prevailing party shall be entitled to recover from the other party all reasonable costs including, without limitation, reasonable attorney's fees. "Prevailing party" shall include, without limitation, a party who dismisses an action for recovery in exchange for sums allegedly due, performance for covenants allegedly breached or consideration substantially equal to the relief sought in the action.
  - e. NL MAKES NO WARRANTIES, EXPRESSED OR IMPLIED, WITH RESPECT TO THE CASH DISPENSING SERVICES, EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT. NO ORAL OR WRITTEN PRESENTATION OR STATEMENT MADE BY NL OR ANY OF ITS AGENTS OR EMPLOYEES INCLUDING BUT NOT LIMITED TO, ANY SPECIFICATIONS, DESCRIPTIONS OR STATEMENTS CONTAINED IN USER GUIDES PROVIDED TO CUSTOMER, SHALL BE BINDING UPON NL AS A WARRANT PROMISE OF PERFORMANCE UNLESS EXPRESSLY CONTAINED IN THIS AGREEMENT.

**14. Controlling Law:** This Agreement shall be construed, interpreted and enforced in accordance with the laws of the State of California. The jurisdiction and Venue for any legal proceeding to interpret or enforce this Agreement shall be in Los Angeles County, California.

**15. Entire Agreement:** This Agreement constitutes the entire Processing Agreement of the parties hereto. There are no other promises, representations, terms, conditions or obligations other than those contained herein. This Processing Agreement, except for a corresponding ATM Purchase Agreement if ATM is purchased from NL, supersedes all prior communications, representations or agreements, oral or written, between the parties in regards to the services that NL or the ATM provides and shall not be modified except in writing and signed by both parties.

**16. Adjustments:** Under current Banking rules and regulations "Reg. E", an ATM Owner is not liable for adjustments due to fraudulent ATM Transactions which occur without the authorization of the cardholder or the knowledge of the ATM Owner. In the event any transaction is disputed by the cardholder's Bank, the disputed amount may be charged to Merchant's clearing account until the adjustment has been settled.

**17.** Authorization for Automated Clearinghouse (ACH) Transactions: Customer hereby authorizes NL and/or designated assignee to initiate ACH transfer entries to the demand deposit account indicated below. Transfers include daily transaction settlement, adjustments, account maintenance, lease payments and approved amounts. Customer agrees to provide herein a pre-printed VOIDED check.

Bank Name

Routing Number (9 digits)

Account Number

Nationall ink Incornorated

# [ATTACH VOIDED CHECK]

This authorization will not be activated without receipt of original check or letter from the above financial institution verifying the routing and account number.

By signing below, I hereby authorize NationalLink ATM Inc., or its authorized agents and or affiliates to investigate my personal background, credit and financial records and to make inquires to banks, credit reporting agencies, business associates, landlords and any other person or entity who may have knowledge in regards to myself as applicant or any principals. As part of the investigation, I further authorize NationalLink ATM Inc., to request and obtain business credit reports as well as any consumer reports in connection with this and other accounts deemed necessary.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Agreement as of the date stated below.

х			NationalEntk incorporated
Customer's	Signature		
	C		Representative Printed Name
Customer's	Printed Name	Title	X
			Rep. Signature Date
Address			
			NationalLink Authorized Name
City	State	Zip Code	
Fed. Tax ID	or SS#		x NationalLink Authorized Signature

ATM Manufacturer MODEL

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# **ATM Sales Agreement**

Sales Rep\_

		Nome		Contract Name	
Legal Business Name	DBA	Name		Contact Name	
Principal Name	Phon	e		Fax No.	
Business Address	City,	State, Zip		E-mail Address	
Corporation Partnership Sole Prop		ax ID / SS# /andatory)	Yr:	s Under Current Mgmt	
Equipment Make Model	Options				
Customer Information:		Lease Plan	☐ 10% Buyout	☐\$1.00 Buyout ☐ FMV	
Est. Monthly Payment	Lease Term	Months	Advance Payment	Add Taxes + Doc Fees	
Principal 1 Name	Title	Soc. Sec.#	DC	DB % Ownership	
Home Address	City, State, Zip			Home Phone	
Principal 2 Name	Title	Soc. Sec.#	DC	DB % Ownership	
Home Address	City, State, Zip			Home Phone	
Bank Name	City, State	Ph	one#	Acct.#	
Trade Reference / Phone No.		Trade Refere	ence / Phone No.		
Cash Sale Price\$Additional Amount Due\$Tax *\$Tax *\$TOTAL DUE\$Down Payment\$BALANCE DUE \subset sales tax if applicable*Orders are subject to sales tax if applicable	<ul> <li>NationalLink, Inc. ("Seller") hereby agrees to sell, deliver and install, and the customer named above ("Buyer") hereby agrees to buy, receive and pay for in accordance with this Agreement, the automated teller machine(s) ("ATM") described in this Agreement. The sale is subject to written acceptance by Seller (NationalLink, Inc.). Buyer acknowledges no sales representative has authority to accept this Agreement on behalf of Seller, or to amend or modify the printed version of this Agreement.</li> <li>By signing below, I hereby authorize NationalLink ATM Inc., or its authorized agents and or affiliates to investigate my personal background, credit and financial records and to make inquires to banks, credit reporting agencies, business associates, landlords and any other person or entity who may have knowledge in regards to myself as applicant or any principals. As part of the investigation, I further authorize NationalLink ATM Inc., to request and obtain business credit reports as well as any consumer reports in connection with this and other accounts deemed necessary.</li> <li>The undersigned Buyer or its authorized representative acknowledges having read all of the terms and conditions on BOTH sides of this document and/or both pages, such terms and conditions will apply to this Agreement.</li> </ul>				

Date

Sales Representative Signature

Date



# COPY OF DRIVER'S LICENSE

Please include a copy of your valid driver's license including photo and signature. (Front and back may be required in certain states)

# PHOTOCOPY CLEAR & LEGIBLE DRIVER'S LICENSE HERE

# COPY OF VOIDED CHECK

PHOTOCOPY CLEAR & LEGIBLE VOIDED CHECK

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# FORM "B" TERMINAL SET-UP FORM

ALL FIELDS ARE REQUIRED	PRIOR TO IS	SUING TERM	IINAL ID	O New Termir	nal set-up O Chang	e existing Terminal
Location Name			Terminal ID		Surcharge	
Terminal Acquisition Method	<b>O</b> Purchase	O Process	ing / Reprogram	O Placement	<b>O</b> Lease	
		TERMIN		ΓΙΟΝ		
Terminal Manufacturer	Ν	Nodel		ial Number	Terminal ph	one number
Is Terminal	Is Terminal	equipped with TF	RSM (Tamper Resi	stant Security Module)	Dedicated	phone line
<b>O</b> Single DES <b>O</b> Triple DES	S OR Self	Encrypting PIN P	AD <b>O</b> Ye	es <b>O</b> No	O Yes	<b>O</b> No
	SET	TLEMENT A	ND INCOME D	ISTRIBUTION	1	
"ATM OPERATOR	APPLICATIO	ON" IS <u>RE</u>	QUIRED FO	R EVERY RECI	<u>PIENT</u> LISTED	BELOW:
Vault Cash / Settlement Acct #:		O Checking	Name of Bank		Note Denomination	
		O Savings			<b>O</b> \$10 <b>O</b> \$20 <b>O</b> (	Other
Name (OR) Account Nu	ımber	Amount / trans	Payn	nent Method	Ro	le
1st RECIPIENT name or account #			O Monthly Check	<b>O</b> Daily	O ATM Owner	O Vaulter
			O Monthly ACH		O Location	O Other
2nd RECIPIENT name or account #			O Monthly Check	<b>O</b> Daily	O ATM Owner	O Vaulter
			O Monthly ACH		O Location	O Other
3rd RECIPIENT name or account #			O Monthly Check	(	O ATM Owner	O Vaulter
			O Monthly ACH		O Location	O Other
		INTERNET R	EPORTS INFO	ORMATION		
Name:			e-mail account:			
Name:			e-mail account:			
		WARRANTY	( and OTHER (	CHARGES		
Extended warranty			Start Date:		End Date:	
<b>O</b> Parts & Labor <b>O</b> Labor Only	O Free Paper O N	None				
Warranty Fee			Paid By:		Credit to:	
\$ / Trans. (OR) \$ _	/ Mon	th				
Second Line Service Performed by O Nati	ionalLink	<b>O</b> Distributor	r <b>O</b>	Service Paid by:		
PAPER paid by: O Dist	ributor	O ATM Owne	r O	Other:		
Statement Fee: \$			Paid By:		Credit to:	
		ADDITIO	NAL INSTRUC	TIONS		

Form **W-9** (Rev. January 2003) Department of the Treasury

# Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Je 2.	Name	
on page	Business name, if different from above	
ic Instructions	Check appropriate box: Sole proprietor Corporation Partnership Other	Exempt from backup withholding
Instru	Address (number, street, and apt. or suite no.) Requester's na	ame and address (optional)
ecific	City, state, and ZIP code	
See Specific	List account number(s) here (optional)	
Par	t I Taxpayer Identification Number (TIN)	
	sour TIN in the appropriate boy. For individuals, this is your social security number (SSN)	ocial security number

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Socia	al security	number			
	+	+	1	1	
		or			
Empl	oyer ident	ification	nur	nber	

Part II Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- 3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Signature of Here U.S. person ►		Date ►	
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### Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee.

**Note:** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Foreign person. If you are a foreign person, use the appropriate Form W-8 (see **Pub. 515**, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

**3.** The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Cat. No. 10231X

Form W-9 (Rev. 1-2003)

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NationalLink, Inc.

678 Cliffside Dr. San Dimas, CA 91773

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Invoice #

Tel: 800-363-9835

rev. 06/2004

Acct. Name



# **Equipment Purchase Form**

# FAX completed order form to (909) 447-7990

# Credit Card Payment Option:

Card Type **Please complete:** Card # \_\_\_\_\_ Visa Name on Card Master Card Exp Date \_\_\_\_ / \_\_\_\_ Security Code \_\_\_\_\_ Amex Billing Address ACH Option: ACH my account - Authorization for Automated Clearinghouse (ACH) Debit 2<sup>ND</sup> Amount: \_\_\_\_\_\_ 3<sup>RD</sup> Amount: \_\_\_\_\_\_ 1<sup>ST</sup> Amount: Routing Number (9 digits) Bank Name Account Number 1<sup>st</sup> amount - down payment or FULL payment 2<sup>nd</sup> amount –balance (with approved pay terms) 3<sup>rd</sup> if necessary [ATTACH ACH / PAYMENT CHECK HERE] Personal **Business** Check Option: Please attach your check above for this option By signing below, I hereby authorize NationalLink, Inc. to debit, charge, ACH and/or collect payment for the ATM equipment or supplies I purchased. Any terms with the sales agreement may be included with this purchase form.

Authorized Signature

**Printed Name** 

Please note sales tax is applicable in certain states Pay Plans extended with qualifying credit score - not to exceed 90 days or 3 payments.

# NationalLink, Inc.™ ATM Lease Procedures

# **Lease Application Process**

Fax lease application to National Link for consideration.

• ATM Sales Agreement

# Submitting Lease Documents & ATM Forms

Lease documents will be emailed to agent and originals must be completed by merchant and mailed to National Link office along with the following forms.

- Lease Company Agreement
- ATM Processing Agreement
- ATM Operator Application
- Copy of I.D. & Voided Check
- W-9 Form
- ATM Equipment Order Form
- ATM Set Up Form

# ATM Installation & Training

After all applications are submitted and processed by National Link the new ATM will be delivered to the business and a National Link technician will call the merchant and agent to coordinate a date and time for the ATM to be installed and the merchant to be trained.

- ATM Shipping
- ATM Installation
- ATM Training
- Equipment Acceptance & Authorization Form (Mail original to National Link).

# **ATM Commissions**

Once the ATM has been installed and merchant has been trained National Link must receive the original signed Equipment Acceptance & Authorization form in order to issue a commission check to agent.

• ATM Commissions



# **Lease Requirements**

The items listed below MUST be provided to NationalLink, Inc. for Lease Consideration:

Proprietorship

- Copy Of Driver License
- Seller Permit # (California Residents Only)
- Clear Copy Of Voided Business Check
- Copy Of Business License (Outside California)
- (2) Trade References
- Name of Personal Contact at Bank & Phone #

Partnerships

- Copy Of Driver License
- Seller Permit # (California Residents Only)
- Clear Copy Of Voided Business Check
- Copy Of Business License (Outside California)
- (2) Trade References
- Name of Personal Contact at Bank & Phone #
- Provide all Partner's SSN# with 10% or Greater Ownership

Corporations

- Copy Of Driver License
- Clear Copy Of Voided Business Check
- Copy Of Business License
- (2) Trade References
- Name of Personal Contact at Bank & Phone #
- Provide all Partner's SSN# with 10% or Greater Ownership
- Please Provide Correct Spelling of Corporate Name

Note: <u>The Following Additional Items *May* Be Required for Approval Of Your Lease And Must Be</u> <u>Provided Upon Request By N'Link Leasing Dept.</u>

Additional Items

- 2 Years Corporate Or Personal Tax Returns w/ Schedule C. Pgs 1-4
- 3 Months Bank Statements
- Copy of Social Security Card
- Copy Alien Resident Card If Not A US Citizen (Depending On Bank Used)

If you have any questions, Please call (714) 657-7873 Ext 223 or your Account Manager

Patrick O'Foole



# FORM "C" CHANGE REQUEST FORM

# **Current Information**

Location Name	Terminal ID #	
Loc. Phone #:	ATM Phone #	
ATM Manufacturer:	Model:	ATM Serial #

Surcharge Change	If Surchage is split, ATM Set-up (FORM "B") must be attached				
Old Surcharge:	New Surcharge:	Effective Date:			
Please Note: For surcharge change to take effect, Communication keys MUST be downloaded at the ATM					
after surcharge is changed by Nat'Link. Call tech support at 800-363-9835 if you need assistance.					

Bank Account Change	(Please attach ACH Settlement Form with a Void Check)		
Old Bank Name	Old Routing No.	Old Account No.	
New Bank Name	New Routing No.	New Account No.	

# **Terminal Change**

Terminal Type:	S/N:		
Reprogramed by:	Charge Reprogram to:		
New Name	Contact Name:		
Address City	ST Zip		
Loc. Phone #:	ATM Phone #		

Change Requested by:	Telephone # :
e-mail:	Fax #:
Additional Instructions: Please Rush Change	
Signature: X	Date:

N'Link Office Use Only					
Received by:	Date	Completed by	Date:		
New Term. Number?					

Revised 01/05

# Mini-Bank 1700

# Unsurpassed Value for the Retail ATM Market

Tranax introduces the **next generation in retail ATM**. The **Mini-Bank 1700** raises the bar for quality, engineering and design. Built with the philosophies of durability, reliability and security you've come to expect from Tranax, the Mini-Bank 1700 offers the absolute **best value in its class**.

While targeted for lower volume markets, the small footprint design retains all the standard features of a higher end machine including: **Triple DES and ADA compliance, VISA/Interac certified encrypting PIN pad (EPP)**, a voice guidance system, a lighted transaction guidance system, 56K modem and an integrated lighted topper sign.

Weighing in at over 200lbs, the solid constructed **UL291 Listed - Business Hour vault** provides security and offers the same modular construction for ease of maintenance.





# Mini-Bank 1700



### INTEGRATED LIGHTED TOPPER --

Integrated illuminated topper for creating high visibility and attracting customers

### MONITOR -----

5.7" diagonal Monochrome LCD panel with 320 X 240 resolution including 8 functions keys for menu selection

### PRINTER --

2" inch thermal receipt printer

# KEYPAD ·····

16-key alphanumeric keypad VISA certified Triple DES (TDES) compliant Encrypting PIN pad (EPP)

### CASH DISPENSER ------

Sliding cash dispensing unit for easy service • 800 note fixed cassette • 1700 note removable cassette (optional)

### panel uding

ΑΤΜ

32MB

- CPU ARM-7 32-bit CPU 32MB RAM

### --- CARD READER

Manual insert (dip) magnetic card reader

### ·---- ADA

Accessible keypad layout Voice Guidance Lighted action indicators

## -- SECURITY

ULI 291 Business Hour Listed Dial lock Electronic lock (optional)

### COMMUNICATION

56k dial-up modem Compatible with wireless solution

# SPECIFICATIONS

# **Dimensions**

56" H 16" W 22" D Weight - 206 lbs

# **Operating Environment**

Temperature range: 40° F - 95° F Relative humidity: Non-condensing - 15% - 85% **WebRMS** is a web-based monitoring and cash management solution that ensures a reliable network of ATMs. Instant alerts on your cell phone and via email, as well as online access to electronic journal records, allow you to monitor the health of your ATMs 24/7. WebRMS increases your ATMs' uptime and lowers your operational costs.

**Tranax Extend** offers ATM owners a worry-free investment in a Tranax ATM beyond the standard manufacturer's warranty. If a component of an ATM covered under Tranax Extend is in need of repair, Tranax will promptly ship a working replacement part at no charge.

Tranax<sup>®</sup> and the Tranax logo are trademarks of Tranax Technologies, Incorporated. © 2007 Tranax Technologies, Incorporated. Specifications subject to change without notice. Tranax endeavors to ensure that the information in this document is correct and fairly stated but does not accept liability for any error or omissions

# ADVANCED SERVICES





9100 in bayou bronze with backlit topper The 9100 is our best selling ATM. This extremely popular machine was designed to be a low cost high-performance ATM. And it has proven to be perfectly suited for owners who need functionality and performance at a lower price point.

# *The most cost-effective ATM in the industry, bar none.*

The 9100 delivers Triton's unparalleled reliability and offers a number of additional features designed to maximize uptime, such as automatic error recovery. The 9100 also features Triton's own TDM-100 dispensing mechanism, which incorporates state-of-theart electronics and a host of features including locking cassette.

And even though the 9100 features a low cost of ownership, it still incorporates many of the industry's tightest security features, such as VISA Encrypting PIN Pad (VEPP) and Triple DES, the new standard for PIN encryption.

Dollar for dollar, Triton's 9100 is simply the most cost-effective ATM in the industry, bar none.



# STITE IN DETAIL

# *The most cost-effective ATM in the industry, bar none.*

## FEATURES:

- Available in Blue and Bayou Bronze
- Single and multiple cassette options
- 5.7" (145 mm) monochrome or color LCD transaction screen
- 60 mm thermal printer
- 14.4k baud modem or 33.6k baud modem
- Manual combination lock
   or electronic lock
- Dip-style card reader
- Small footprint
- Dimensions
- · 16" wide (405 m
- 16"-20" deep (405 mm-508 mm) depending on dispenser options
- without topper
- · 60" high (1524 mm) with topper
- 126 lbs. (57 kg)
- UL 291 Business Hours Service cabinet

- Dial-up, TCP/IP or
- WIRELESS COMMUNICATIONS
   VISA Encrypting PIN Pad
- (VEPP) to comply with international encryption standards, Triple DES compliant
- Backlit graphic topper option
- Triton Connect<sup>™</sup> compatible
- Advertising revenue potential: • Decal and signage
- · Couponing
- · Transaction screen
- Americans with Disabilities Act (ADA) and Audio compliant

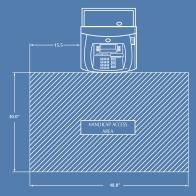
# **OPERATING SPECS:**

- Temperature
   10°- 40° C / 50°- 104°
- Relative humidity 20%-80% non-condensing
- Power Consumption
   2.0A @ 115 VAC at 60 Hz
   1.0A @ 230 VAC at 50 Hz



9100 in bayou bronze with backlit topper

# ATM INSTALLATION SPACE REQUIREMENTS FOR ADA COMPLIANCE



The dimensions shown comply with US Federal ADA guidelines. For installation within the US, be sure to check state and local guidelines for complete compliance. For non -USA installations, check regulations for the country in which the machine will be installed. Triton Headquarters • 522 East Railroad Street Long Beach, Mississippi 39560 USA With offices throughout the U.S. and worldwide including Canada, UK, Australia, and Hong Kong Phone: 1-228-868-1317 • Toll free: USA & Canada 1-800-367-7191 www.tritonatm.com • Email: sales@trtn.com



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ATN





WRG's Genesis is what you have been waiting for—a reliable, contemporary machine affordably priced.

The Genesis was developed using WRG's C.A.S.S. Software, the defacto standard in VeriFone based ATMs.

Please call one of our friendly sales representatives at the number below

# 1.800.531.1230 www.wrgservices.com

*a full-service ATM partner* western reserve group

### **Standard Features**

- Basic Remote Monitoring Software
- S&G Spin Dial Lock
- Puloon 1000-Note Cash Dispenser
- Modular Component Design
- C.A.S.S. Software
- UL291 Business Hours Rated Safe
- ATP-60 Thermal Printer

**Optional Features** 

Illuminated ATM Top Sign as shown. More options listed on back.

### Warranty

One year warranty on parts. Extended warranty program is available.



# **Dimensions**

Height: 50", 59.75" with optional ATM sign Width: 18" Depth: 22" on floor base, 25" to front of door Weight: 250 pounds

# **Optional Features**

Illuminated ATM Top Sign Electronic Lock De La Rue Dispenser (SDD or Mini-Mech) Termon<sup>™</sup> allows complete, secure access to the GENESIS for machine diagnostics, status inquiries & reports of activity. PowerWatch<sup>™</sup> Module

continuously monitors the heartbeat of the GENESIS. As with all machines operating C.A.S.S. 2000 Software, the Genesis is Power Watch Compatible. Level 1 Safe





# **Operating Specifications**

CPU

Enhanced to meet current Triple-DES encryption specifications. Patent Pending.

Temperature 10-40° C ; 50-104° F

**Relative Humidity** 20%-80%, non-condensing

**Power Requirements** Dedicated, Standard Grounded Outlet (120 Volts AC, 5A, 60Hz)

59.75"

Quantity discounts available. Ask one of our sales representatives for details.

Standard WRG Safe UL291 Business hours rated



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Please call one of our friendly sales representatives at the number below.

1.800.531.1230 www.wrgservices.com